# CS 250 Agile Team Charter Template

To complete this template, replace the bracketed text with the relevant information.

## SNHU Travel

| Item | Response |
| --- | --- |
| **Business Case/Vision**  (value to attain) | Work together to develop a software application for our client SNHU Travel, who are trying to expand their cliental by implementing trendy, niche vacation packages. |
| **Mission Statement**  (result to accomplish) | Create a trendy, stylized responsive web-design that showcases the niche vacation packages and meets customers expectations of production in a five-week time span. |
| **Project Team**  (team members and roles) | Christy – Product Owner – (999) 123-4567  Ron – Scrum Master – (999) 234-5678  Nicole – Developer – (999) 345-6789  Brian – Tester – (999) 456-7890 |
| **Success Criteria** | Start date: September 10th, 2023.  Expected completion date: October 14th, 2023.  Final deliverable: Fully functional website for SNHU Travel  Key project objectives: Achieve an attractive web-design to showcase SNHU Travel within the given five-week time span. |
| **Key Project Risks** | 1. Timeline Pressure – This can impact the quality of the project. 2. User Adoption – Successfully reaching SNHU Travel’s target audience. 3. Market Changes – Shift in travel industry or customer preferences might affect website’s popularity |
| **Rules of Behavior**  (values and principles) | 1. Team members possess a positive and collaborative mentality throughout the scope of the project. 2. Communication among team members encourages positive feedback for continuous growth and success. 3. All teammates will be responsible and accountable for their actions. 4. Team members will treat each other equally and reinforce ideas to make everyone feel heard. |
| **Communication Guidelines**  (scrum events and rules) | 1. Each meeting will be held approximately at 10am every workday. 2. Meetings will be held in-person to best effort or through online Webex if unable to attend. 3. Tasks will be updated and prioritized accordingly using the Kanban board. 4. Team members are expected to possess time management skills and remain on time for meetings. 5. Everyone is encouraged to share at least one idea for a solution to a problem they are experiencing. |